



POSITION ANNOUNCEMENT

DIRECTOR, OFFICE OF FORENSIC SERVICES NYS DIVISION OF CRIMINAL JUSTICE SERVICES

The New York State Division of Criminal Justice Services (DCJS) is seeking a Director for the Office of Forensic Services. The Director develops and promotes a State accreditation scheme for New York's public forensic laboratories. Essential job duties include serving as DCJS' representative to, and liaison with, the Commission on Forensic Science, the DNA Subcommittee and the New York Crime Laboratory Advisory Committee; researching and evaluating quality assurance and quality control methodologies, existing accreditation programs and minimum standards for forensic DNA analysis; advising DCJS on distribution of funds for public forensic labs; coordinating a centralized forensic training program; surveying law enforcement to assess the needs of the criminal justice system with respect to forensic services; representing DCJS at professional forensic and criminal justice association meetings; and supervising a professional staff. This position will be located at DCJS in Albany, New York.

Minimum qualifications: MPA or MBA, in addition to a Bachelor's degree in chemistry, forensic science or a closely related field and 10 years of experience in a forensic laboratory, including at least four years of supervisory or laboratory management experience **OR** a Master's degree in chemistry, forensic science or a closely related field and seven years of the experience noted above, including at least four years of supervisory or laboratory management experience **OR** a Ph.D. in chemistry, forensic science or a closely related field and five years of the experience noted above including at least four years of supervisory or laboratory management experience. A Ph.D. is desired.

Essential knowledge and skills for this position include excellent knowledge of forensic laboratory operations and the various disciplines of forensic science, excellent knowledge of quality control/quality assurance programs, and direct knowledge of accreditation. Experience in developing and implementing technical crime laboratory procedures, quality control practices and quality assurance systems based on ASCLD/LAB Legacy and/or International standards is highly desirable.

Salary commensurate with experience. Interested candidates may submit a cover letter and current resume in confidence to Lori Chamberlain, NYS Division of Criminal Justice Services, Human Resources, 4 Tower Place, Albany, New York 12203-3702. You also may e-mail your resume to Lori.Chamberlain@dcjs.state.ny.us . Please clearly demonstrate in your resume how you meet the qualifications.

Applications must be received by: August 15, 2009

DCJS is an Equal Opportunity/Affirmative Action Employer